



**Board of Assessors
730 Massachusetts Avenue
Arlington, MA 02476**

Date: 07/31/2023

Time: 5:30 pm

Location: Assessors' Office Conference Room, 1st Floor, Town Hall

Minutes:

The meeting was called to order at 5:36 pm, by Mary Winstanley O'Connor (MWO). William Zagata (WZ) seconded the motion. Gordon Jamieson (GJ) voted yes, MWO voted yes, and WZ voted yes.

- In attendance: Mary Winstanley O'Connor, Gordon Jamieson, William Zagata and Dana Mann (DM).
- Motion to approve minutes from the May 12th meeting was made by WZ, seconded by GJ.
 - MWO voted in the affirmative
 - GJ voted in the affirmative
 - WZ voted in the affirmative
- Discussion of Senior Circuit Breaker Exemption. Board requested Director to seek comment from Town Council, on the possibility of delaying implementation of the exemption and steps required to do so, if necessary.
- General discussion on FY 2025 certification. The Board requested Director to determine what reporting requirements and expectations the DOR has concerning progress of cyclical inspections.
- Board asked for samples of RFP for both 5-year certification and cyclical data collection services.
- Board requested Director to invite new Town Manager to next meeting of the Board of Assessors.
- Motion to enter executive session was made by WZ at 6:45, seconded by MWO.
 - MWO voted yes.
 - GJ voted yes.
 - WZ voted yes.
- A Motion to adjourn at 6:56 pm was made by MWO. Seconded by GJ.
 - MWO voted yes.
 - GJ voted yes.
 - WZ voted yes.
- Next meeting planned for August 31, 2023

Respectfully submitted,
Dana Mann